

# केन्द्रीय रेल विद्युतीकरण संगठन



## भंडार मामलों की शक्ति अनुसूची 2016

(दिनांक 01/03/2016 तक अद्यतन)

# **भंडार मामलों की शक्ति अनुसूची 2016**

(शुद्धि पत्र संख्या 07 तक जारी संशोधन समाविष्ट किए गए हैं)

## **Schedule of Power on Stores Matter 2016**

(Incorporating correction slips no 07, updated upto  
01/03/2016)

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## Central Organisation for Railway Electrification, Allahabad

ITEM	NATURE OF POWERS	AUTHORITY	COS	CMM	Dy.CMM	SMM/DMM	AMM
1	2	3	4	5	6	7	8
C 1	Approval of quantities, before placement of indent on centralised procurement agency or floating of tender for direct purchase including stationary and printing.	Rly. Bd's Letter No. 2007/F(S)1/PW7/1 dt.07.12.07 2007/RS(G)/779/1 dt. 04.04.08 2007/RS(G)/779/1 dt. 16.02.09 87/RS(G)/779/27 dt.23.01.2014 88/RS(G)/779/14 Pt dt. 12.03.15	Full Powers	3 Crores	Rs. 45 Lakhs	Rs. 8 Lakhs	Rs. 3 Lakhs
C 2	<b>PURCHASE THROUGH OPEN / GLOBAL TENDERS</b>						
C 2.1	Purchase through Advertised Tender (Indigenous)  (Non DGS&D)	Rly. Bd's Letter No. 2007/F(S)1/PW7/1 dt.07.12.07 88/RS(G)/779/14 Pt dt. 12.03.15	Rs. 20 Crores	Rs. 3 Crores	Rs. 45 Lakhs	Rs. 8 Lakhs	Rs. 3 Lakhs
			<p><i>NOTE: i) These Powers are to be exercised by Stores Officers posted at CORE Headquarters</i>  <i>ii) All the tenders above Rs. 15 Lakhs are to be finalised through Tender Committee recommendations. Constitution of Tender Committee and Accepting Authority shall be as per Annexure A.</i>  <i>iii)The Powers delegated under this Para are generally referred as the <b>Purchase Power</b> of the respective authority</i></p>				
C 2.2	To invite all types of Global Tenders  (Non DGS&D)	Rly. Bd's Letter No. 2007/F(S)1/PW7/1 dt. 07.12.07 2007/RS(G)/779/1 dt. 04.04.08 88/RS(G)/779/14 Pt dt. 12.03.15	Rs. 20 Crores	NIL	NIL	NIL	NIL
			<p><i>NOTE: i) Concurrence of FA&amp;CAO and approval of COS is necessary.</i>  <i>ii) These Powers have been delegated personally to COS and FA&amp;CAO, are not to be delegated down below.</i></p>				

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ITEM	NATURE OF POWERS	AUTHORITY	COS	CMM	Dy.CMM	SMM/DMM	AMM
1	2	3	4	5	6	7	8
C 2.3	Acceptance of all types of Global Tenders and release of FE and payment through LC/TT	Rly. Bd's Letter No. 2007/RS(G)/779/1 dt. 04.04.08	Rs. 15 Crores	Rs. 2 Crores	NIL	NIL	NIL
C 3	<b>PURCHASE THROUGH LIMITED TENDER</b>						
C 3.1	In normal circumstances as per Para 331 (a)-S for safety and non-safety items.  (Non DGS&D Items)	Stores Code Para 328-S Rly. Bd's Letter No. 2001/F(S)1/PW7/2 dt. 20.12.01 2001/F(S)1/PW7/2 dt. 05.09.03 2007/F(S)1/PW7/1 dt.07.12.07 2007/RS(G)/779/1 dt.04.04.08 88/RS(G)/779/14 Pt dt. 12.03.15	Rs. 15 Lakhs	Rs. 15 Lakhs	Rs. 15 Lakhs	Rs. 8 Lakhs	Rs.3 Lakhs
			<p><i>NOTE: i) For the purchases valuing above Rs. 15 Lakhs, calling of limited Tenders requires finance concurrence subject to conditions laid down in Para 331-S. After the mode of tender has been approved by the competent authority, powers as per Para C 2.1 shall be applicable.</i></p> <p><i>ii) Normally the case should be retendered if single offer is received against limited tender.</i></p> <p><i>ii) Urgency certification (By officer of Stores department for stock items and officer of Indenting department for non- stock items) in case of receipt of a single quotation against LT if prices are found to be reasonable</i>  <i>For all purchases up to Rs.1,00,000/- : JAG level officer.</i>  <i>For all purchases above Rs.1,00,000/- : SAG level officer.</i></p> <p><i>iii) Normal Powers of purchase will be applicable when a single offer is received against re-tender.</i></p> <p><i>iv) These powers are to be exercised by Stores officers posted at CORE HQ and Projects.</i></p>				
C 3.2	i) In emergencies at the discretion of COS/CMM ii) For Safety items iii) For Items for which approved list is issued only by centralized agency /RDSO/PU/ CORE	Stores Code Para 328-S Rly. Bd's Letter No. 2001/F(S)1/PW7/2 dt. 20.12.01 2001/F(S)1/PW7/2 dt. 05.09.03 2007/F(S)1/PW7/1 dt. 07.12.07 2007/RS(G)/779/1 dt. 04.04.08 2007 /RS(G)/779/1 dt. 28.07.08 88/RS(G)/779/14 Pt dt. 12.03.15	Rs. 3 Crores	Rs. 1.5 Crores	Rs. 45 Lakhs	Rs. 8 Lakhs	Rs. 3 Lakhs
			<p><i>NOTE: i) Finance concurrence is not required.</i></p> <p><i>ii) Powers of Tender committee and acceptance of tenders will be same as for item C 2.1 above</i></p> <p><i>iii) DyCMM will obtain approval of COS/CMM for floating LT in emergency.</i></p> <p><i>iv) These powers are to be exercised by Stores officers posted at CORE Headquarters.</i></p> <p><i>v) AGM is empowered upto Rs. 5 Crores.</i></p>				

## Central Organisation for Railway Electrification, Allahabad

ITEM	NATURE OF POWERS	AUTHORITY	COS	CMM	Dy.CMM	SMM/DMM	AMM
1	2	3	4	5	6	7	8
C 3.3	Direct Acceptance (DA) Powers of Stores officers in depot /Project for purchase of item through normal mode of tender (open, limited, bulletin tenders) for non stock items.	Rly. Bd's Letter No. 88/RS(G)/779/14 Pt dt. 12.03.15	--	--	Up to Rs. 15 lakhs per case	Up to Rs. 8 lakhs per case.	Up to Rs. 3 lakhs per case.
<p><i>NOTE:- i) The Powers under this Para will be exercised by Stores Officers posted in the Projects with a cumulative annual ceiling limit of <b>Rs. 1 Crore</b> for each Project and also within available budgetary limits.</i></p> <p><i>ii) Approval of un-registered firms in the LT Panel will be given by the CPD.</i></p>							
C 4	<b>PURCHASE THROUGH SINGLE TENDER OTHER THAN PROPRIETARY ITEMS</b>						
C 4.1	In normal Circumstances	Rly. Bd's Letter No. 2001/F(S)1/PW7/2 dt. 20.12.01 2001/F(S)1/PW7/2 dt. 27.01.03 2001/F(S)1/PW7/2 dt. 05.09.03 2007/RS(G)/779/1 dt. 04.04.08 88/RS(G)/779/14 Pt dt. 12.03.15	Rs. 5 Lakhs	Rs. 5 Lakhs	NIL	NIL	NIL
<p><i>NOTE:- Invitation of the single tender and purchase will require personal approval of COS/CMM.</i></p>							
C 4.2	In Emergent situation effecting repair maintenance outturn operation etc.	Rly. Bd's Letter No. 2001/F(S)1/PW7/2 dt. 20.12.01 2001/F(S)1/PW7/2 dt. 27.01.03 2001/F(S)1/PW7/2 dt. 05.09.03 2007/RS(G)/779/1 dt. 04.04.08 88/RS(G)/779/14 Pt dt. 12.03.15	Rs. 8 Lakhs	Rs. 8 Lakhs	NIL	NIL	NIL
<p><i>NOTE:- Invitation of the single tender and purchase will require personal approval of COS/CMM.</i></p>							
C 4.3	Invitation of Single Tender- Developmental items.	Rly. Bd's Letter No. 2007 /RS(G)/779/1 dt. 28.07.08 88/RS(G)/779/14 Pt dt. 12.03.15	Rs. 8 Lakhs	Rs. 5 Lakhs	Rs. 3 Lakhs	NIL	NIL
<p><i>NOTE:- Invitation of the single tender and purchase will require personal approval of COS/CMM.</i></p>							
C 4.4	Single Tender Purchases from stock yards/ buffer imports of M/s SAIL,	Rly.Bd's Letter No. 87/RS(G)753/2 dt 14.12.01	Rs. 5 Crores	Rs. 3 Crores	NIL	NIL	NIL

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ITEM	NATURE OF POWERS	AUTHORITY	COS	CMM	Dy.CMM	SMM/DMM	AMM	
1	2	3	4	5	6	7	8	
	TISCO, IISCO in respect of Steel items & 100% advance payment in advance to them.	87/RS(G)753/2 dt 01.09.06 87/RS(G)753/2 dt 30.11.07 2007/RS(G)/779/1 dt. 04.04.08 88/RS(G)/779/14 Pt dt. 12.03.15	<p><i>NOTE: i) These Powers can be exercised without going into the formalities of TC and without Finance concurrence subject to following conditions:-</i></p> <p><i>a) After collecting quotations/pricelist from all the local stock yard.</i></p> <p><i>b) At the most economical reasonable price subject to availability of items.</i></p> <p><i>c) Non Availability of items from the most economical stockyard on the date of purchase should be recorded in writing by the COS/CMM</i></p> <p><i>d) The quality must be ensured as per the required specification and would be purchase against the works test certificate of the manufacturer.</i></p>					
C 4.5	Single Tender purchase of oil and lubricant marketed by PSU	Rly. Bd. Letter No. 2007/RS(G)/779 /1 dt. 28.07.08 88/RS(G)/779/14 Pt dt. 12.03.15	Rs. 5 Crores	Rs. 3 Crores	NIL	NIL	NIL	
			<p><i>NOTE: i) In each case with finance concurrence and to make 100% advance payment to the firms without going in to the formalities of TC examination.</i></p> <p><i>ii) Limited Tenders to be called in place of single tender in case prices are not government administered.</i></p>					
C 5	<b>PURCHASE THROUGH SINGLE TEDNER PROPRIETARY ITEMS ( Para 330-S)</b>							
C 5.1	Proprietary articles where it has not been possible to certify that a similar article which could be used in lieu, is not manufactured or sold by any other firm. (PAC 'a' certified )	Rly.Bd. Letter No. 83F(S)1/PW-7/1 dt 02.03.94 2007/RS(G)/779 /1 dt. 28.07.08 88/RS(G)/779/14 Pt dt. 12.03.15	Rs. 8 Lakhs	Rs. 5 Lakhs	Rs. 3 Lakhs	Rs. 1.5 Lakh	Rs.75,000/-	
C 5.2	Proprietary Articles where it has been possible to certify that a similar article which could be used in lieu, is not manufactured or sold by any other firm.	Rly.Bd.'s Letter No. 2007/F(S)1/PW7/1 dt. 07.12.07 2007 /RS(G)/779/1 dt. 28.07.08 88/RS(G)/779/14 Pt dt. 12.03.15	Rs. 20 Crores	Rs. 3 Crores	Rs. 45 Lakhs	Rs. 8 Lakhs	Rs. 3 Lakhs	

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ITEM	NATURE OF POWERS	AUTHORITY	COS	CMM	Dy.CMM	SMM/DMM	AMM
1	2	3	4	5	6	7	8
	(PAC 'C' certified )		<b>NOTE :</b> Authority to sign PAC i) Indenting Officer – up to Rs. 40,000/- ii) JAG/SG Officer – up to Rs. 1,00,000/- iii) SAG Officer - up to Rs. 5.0 Lakhs, iv) PHOD/CHOD - Above Rs. 5.0 Lakhs.				
C 6	<b>PURCHASE THROUGH RATE / RUNNING CONTRACTS</b>						
C 6.1	Direct procurement of stores by COS for which DGS&D has entered in to Rate/running contract & if stores are required urgently or can be more conveniently obtained locally or from nearer station.	Stores Code Para 707 S Rly. Bd. Letter No. 2007/RS(G)/779 /1 dt. 04.04.08 88/RS(G)/779/14 Pt dt. 12.03.15	Rs. 1.5 Lakh in each case.	Rs. 50,000/- in each case.	NIL	NIL	NIL
			<b>NOTE:-</b> These Powers are delegated up to Rs 1.5 Lakh in each case subject to ceiling limit of Rs. 8 Lakhs in each case per annum combined for COS and CMM .				
C 6.2	Placement of supply order against DGS&D running/ rate contract <b>(For officers posted at CORE HQ)</b>	Stores Code Para 707 S Rly. Bd. Letter No. 2007/RS(G)/779 /1 dt. 04.04.08	Full Powers	Upto his Powers of purchase	Upto his Powers of purchase	Upto his Powers of purchase	NIL
C 6.3	Placement of supply order against DGS&D running/ rate contract <b>(For officers posted in Project)</b>	Stores Code Para 707 S Rly. Bd. Letter No. 2007/RS(G)/779 /1 dt. 04.04.08	----	----	Rs. 3 Lakhs	Where Dy.CMM is not posted- Rs. 3 Lakhs.  Where Dy.CMM is posted-Rs. 1.5 Lakhs	Where Dy.CMM or SMM is not posted - Rs. 1.5 Lakhs.  Where Dy.CMM or SMM is posted- NIL
			<b>NOTE:-</b> These powers are to be exercised only by Stores Officers posted in the projects with a cumulative annual ceiling limit of <b>Rs 60 Lakhs</b> for each Project and also within available budgetary limits.				



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ITEM	NATURE OF POWERS	AUTHORITY	COS	CMM	Dy.CMM	SMM/DMM	AMM
1	2	3	4	5	6	7	8
C 7	<b>PURCHASE THROUGH LOCAL PURCHASE</b>						
C 7.1	Local Purchase of materials of small value in terms of Stores Code Para 711 S	Rly.Bd' Letter No. 79/RS(G)/779/8 dt. 30.05.79, 02.11.82, 06.04.83, 24.02.87 2007/RS(G)/779/1 dt. 04.04.08 Stores Code Para 711 S & ACS-191-S of 79F(S)I/PW-&/1 dt.12.11.79 69/RS(G)/779/3/KW dt.04.11.80	Rs. 1 Lakh in each case	Rs. 1 Lakh in each case	Rs. 1 Lakh in each case	Rs. 50,000/- in each case	Rs. 50000/- in each case
<p><i>NOTE: i) These Powers will be exercised by Officers of Stores Deptt. Only.</i></p> <p><i>ii) Stores officers posted in field / project, will use these powers with a Annual ceiling limit of Rs. 60 Lakhs including cases dealt under Para C 7.2 below.</i></p>							
C 7.2	Local Purchase on Single Tender basis.	Rly.Bd' Letter No. 79/RS(G)/779/8 dt. 30.05.79 2007/RS(G)/779/1 dt. 04.04.08 Stores Code Para 711 S 88/RS(G)/779/14 Pt dt. 12.03.15	Rs. 15,000/-	Rs. 15,000/-	Rs. 15,000/-	Rs. 15,000/-	Rs. 15,000/-
<i>NOTE – Same as against item C 7.1</i>							
C 8	Deleted						
C 9	Deleted						
C 10	Placement of Purchase Order on other Railways, Production Units. (Under Normal Purchase Powers)	Rly.Bd. Letter No. 2007/F(S)1/PW7/1 dt. 07.12.07 2007/RS(G)/779/1 dt. 04.04.08	Rs. 15 Crores	Rs. 2 Crores	Rs. 30 Lakhs	Rs. 5 Lakhs	Rs. 2 Lakhs
C 11	Hiring of material handling equipments	Rly.Bd.'s Letter No. 2007/RS(G)/779/1 dt. 04.04.08 88/RS(G)/779/14 Pt dt. 12.03.15	----	----	Rs 30,000/- per case with monthly limit of Rs. 3 Lakhs	Rs. 15,000/ per case with monthly limit of Rs. 1.5 Lakhs	Rs. 7,500/- per case with monthly limit of Rs. 75000/-.
<i>NOTE: These powers are delegated to the depot / project stores officers holding independent charge.</i>							

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ITEM	NATURE OF POWERS	AUTHORITY	COS	CMM	Dy.CMM	SMM/DMM	AMM
1	2	3	4	5	6	7	8

C 12	<b>HIRING OF PRIVATE TRANSPORT</b>																		
C 12.1	Invitation of open/limit tenders with finance concurrence for hiring of private transport for hiring of private transport for transporting material meant for Railways.	Bd's no. 89/RS(G)/363/5 dated 09.02.95 & 14.2.95 & CS No.5	Full Power	Full Power	NIL	NIL	NIL												
			<p><b><i>In case of limited tender, No. of contractors should be 5</i></b></p> <p><b><i>NOTE: 1) Subject to COS/CMM/CPD clearly recording the specific nature of the exceptional circumstances warranting decision.</i></b></p> <p><b><i>ii) Payment should be made on receipt of goods in complete good and satisfactory condition by the consignee.</i></b></p> <p><b><i>iii) Transit risk will be on the contractor's account.</i></b></p> <p><b><i>iv) Bulk movement of steel should be by Rail</i></b></p> <p><b><i>v) Octroi duty if any shall be borne by the supplier.</i></b></p>																
C 12.2	Acceptance of open tender for hiring of private transport for transporting of Railway material on the recommendation of tender committee.	Bd's no. 89/RS(G)/363/5 dt. 9.2.95 & 14.2.95 & CS No. 5	Full Power up to Rs. 3 Crore	Full Power up to Rs. 40 Lakh	NIL	NIL	NIL												
			<p><b><i>Note:- Constitution of tender committee and acceptance of competent authority as per Annexure "C"</i></b></p>																
C 12.3	Acceptance of limited tender for hiring of private transport for transporting of Railway material on the recommendation of tender committee in each case without finance concurrence	Bd's L/No. 83/W1/CT/14 (P) Dt 13.3.87 & Engg. Code Para E 1214	Up to Rs. 5 Lakh in each case	Up to Rs. 5 Lakh in each case	NIL	NIL	NIL												
			<p><b><i>Note:- Constitution of tender committee for Limited Tenders would be as per under:-</i></b></p> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 10px;"> <thead> <tr> <th style="width: 30%;">Value</th> <th style="width: 20%;">Stores Member</th> <th style="width: 20%;">Accounts Member</th> <th style="width: 30%;">Accepting Authority</th> </tr> </thead> <tbody> <tr> <td>Up to Rs. 1 Lakh</td> <td>Jr. Scale</td> <td>Jr. Scale</td> <td>SAG</td> </tr> <tr> <td>Rs. 1 to 5 Lakh</td> <td>Sr. Scale</td> <td>Sr. Scale</td> <td>SAG</td> </tr> </tbody> </table>					Value	Stores Member	Accounts Member	Accepting Authority	Up to Rs. 1 Lakh	Jr. Scale	Jr. Scale	SAG	Rs. 1 to 5 Lakh	Sr. Scale	Sr. Scale	SAG
Value	Stores Member	Accounts Member	Accepting Authority																
Up to Rs. 1 Lakh	Jr. Scale	Jr. Scale	SAG																
Rs. 1 to 5 Lakh	Sr. Scale	Sr. Scale	SAG																

## Central Organisation for Railway Electrification, Allahabad

ITEM	NATURE OF POWERS	AUTHORITY	COS	CMM	Dy.CMM	SMM/DMM	AMM
1	2	3	4	5	6	7	8
C 13	<b>SIGNING OF PURCHASE ORDERS / INDENTS</b>						
C 13.1	Signing of Indents to DGS&D, Railway Board, DLW, CLW, & ICF etc.	Rly. Bd's Letter No. 2001/F(S)1/PW7/2 dt 12.10.01 2001/F(S)1/PW7/2 dt 20.12.01	Full Powers	Full Powers	Full Powers	NIL	NIL
			<p><i>NOTE : i) In case of non stock items, certificate regarding availability of funds shall have to be obtained from indenting officer. ii) Express indents for Stores placed on DGS&amp;D/Rly. Bd. have to be accompanied by the urgency certificate signed by COS. iii) Approval of quantities shall be as per Para C 1</i></p>				
C 13.2	Signing of orders against Rate contracts after approval by COS/CMM as per Item C 6.2	Rly. Bd's Letter No. 2007/RS(G)/779/1 dt 04.04.08	Full Powers	Full Powers	Full Powers	Rs. 5 Lakhs	Rs. 2 Lakhs
			<p><i>NOTE: For orders against rate contract finance vetting is not required.</i></p>				
C 13.3	Signing of <b>LOA</b> /Purchase Order against Tender invited by the Stores department. ( Direct Purchase)	Rly. Bd's Letter No. 2007/RS(G)/779/1 dt 04.04.08 2007/RS(G)/779/1 dt 28.07.08	Full Powers	Full Powers	Full Powers	2 Crores	30 Lakhs
C 13.4	Signing of Purchase orders on other Rlys /Production units after approval /acceptance of competent authority as per clause C.10	Rly. Bd's Letter No. 2007/RS(G)/779/1 dt. 04.04.08 2007/RS(G)/779/1 dt. 28.07.08	Full Powers	Full Powers	Full Powers	Full Powers	Full Powers
C 13.5	Vetting of purchase orders and Vetting of indents to be placed on centralized procurement agencies by COS office.	Rly. Bd.'s letter No. 88/RS(G)/779/14 Pt dt. 12.03.15	<p><b>Limit for vetting :-</b>  <i>(i) All POs above Rs. 12 Lakhs for safety items.</i>  <i>(ii) All POs above Rs. 6 Lakhs for other than safety items.</i></p>				

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ITEM	NATURE OF POWERS	AUTHORITY	COS	CMM	Dy.CMM	SMM/DMM	AMM
1	2	3	4	5	6	7	8
C 13.6	Vetting of non – stock demands/ requisitions	Rly. Bd.'s letter No. 88/RS(G)/779/14 Pt dt. 12.03.15	<b>Limit for vetting :-</b> (i) Above Rs. 3 Lakhs for safety items (ii) Above Rs. 1.5 Lakhs for other than safety items.				
C.13.7	Power of signing of non-stock demand/ requisitions	Railway Board letter No - 2005/RS (G) 779/7 dt. 06.05.2015	<b>Power of signing of non-stock demand/ requisitions</b> JS officer - upto Rs. 15,000/- SS Officer - exceeding Rs. 15,000/- but not exceeding Rs. 75000/- JAG/SG officer - exceeding Rs. 75,000/- but not exceeding Rs. 3 Lakhs SAG officer - exceeding Rs. 3 Lakhs but not exceeding Rs. 15 Lakhs PHOD/CHOD - exceeding Rs. 15 Lakhs.				
C 14	<b>TENDER DEPOSITS (Earnest Money, Security Deposit etc.)</b>						
C 14.1	Waiver of Earnest Money against Stores contract as per extant rules circulated by Railway Board.	Rly. Bd' Letter No. 57/155/1/RS(G) dt. 12.04.61 86/RS(G)/155/1 dt. 11.09.87 2003/RS(G)/779/5 dt.10.09.04 2007/F(S)1/PW7/1 dt. 07.12.07	Full Powers in consultation with finance	Up to his Purchase Powers in consultation with finance	Same as in Col. 5	Same as in Col. 5	Same as in Col. 5
C 14.2	Refund of Earnest Money	132- S	Full Powers after finalisation of tender	Same as in Col. 4	Same as in Col. 4	Same as in Col. 4	Same as in Col. 4
C 14.3	Forfeiture of Earnest Money	132 –S	Full Powers	Upto his Powers of purchase	Same as in Col. 5	Same as in Col. 5	Same as in Col. 5
C 14.4	Waiver of Security Deposit as per extant rules circulated by Railway Board. (Non Safety item)	Rly.Bd's Letter No. 57/155//1/RS(G) dt.12.04.61 86/RS(G)/155/1 dt. 11.09.87 2007/F(S)1/PW7/1 dt. 07.12.07 2004/RS(G)779/11 dt.24.07.07, 19.02.08, 15.10.08	Full Powers in consultation with finance.	Up to the Powers of acceptance in consultation with finance	Same as in Col. 5	Same as in Col. 5	Same as in Col. 5

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ITEM	NATURE OF POWERS	AUTHORITY	COS	CMM	Dy.CMM	SMM/DMM	AMM
1	2	3	4	5	6	7	8
C 14.5	Refund of Security Deposit after satisfactorily completion of the contract.	Stores code Para 132- S	Full Powers	Up to his Powers of purchase	Same as in Col. 5	Same as in Col. 5	Same as in Col. 5
C 14.6	Forfeiture of security deposit	Stores code Para 132- S	Full Powers	Up to his Powers of purchase	Same as in Col. 5	Same as in Col. 5	Same as in Col. 5
<i>NOTE : Prior Finance concurrence is necessary only in case of partial forfeiture of Security Deposit.</i>							
C 15	<b>ADVANCE PAYMENT TERMS</b>						
C 15.1	95% advance payment supported by proof of despatch and inspection certificate by the nominated agency against contracts other than Rate/Running contract.	Stores Code Para 307- S Rly. Bd. Letter No. 76/RS(G)/164/48 dt. 18.06.74, 17.03.78, 28.05.87, 2007/F(S)1/PW7/1 dt. 07.12.07	In respect of contracts valuing up to Rs. 15 Crores	In respect of contracts valuing up to Rs. 2 Crores	In respect of contracts valuing up to Rs. 30 Lakhs	In respect of contracts valuing up to Rs. 5 Lakhs	In respect of contracts valuing up to Rs. 2 Lakhs
C 15.2	100% advance payment against proforma invoice with finance concurrence  a) In direct acceptance cases  b) In TC cases	Rly. Bd's Letter No. 2007/RS(G)/779/1 dt. 04.04.08 2007/RS(G)/779/1 dt. 28.07.08 88/RS(G)/779/14 Pt dt. 12.03.15	Rs. 15 Lakhs	Rs. 8 Lakhs	NIL	NIL	NIL
			Rs. 20 Crores	NIL	NIL	NIL	NIL

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ITEM	NATURE OF POWERS	AUTHORITY	COS	CMM	Dy.CMM	SMM/DMM	AMM
1	2	3	4	5	6	7	8
			<p><i>NOTE: i) This should be allowed to only firms of reputed commercial standing.</i>  <i>ii) Finance concurrence is required.</i>  <i>iii) These Powers are not to be delegated to lower level and that these Powers should be exercised in exceptional circumstances when there may not be any occasion for rejection by consignee.</i></p>				
C 16	<b>ACCEPTANCE OF DEVIATIONS/ VARIATIONS</b>						
C 16.1	Acceptance of deviation from IRS conditions of contract without prior finance concurrence	Rly. Bd.'s Letter No. 2007/RS(G)/779/1 dt. 04.04.08	<p>(a) In direct acceptance cases: One level higher than normal power of acceptance but not below the level of JAG.</p> <p>(b) In TC cases : Normal Power of acceptance of tender.</p>				
C 16.2	To waive operation of clauses relating to LD, Risk purchase and Arbitration, appearing in the contract at the post contract stage in order to avoid disproportionate administrative expenditure in small recoveries.	Rly. Bd.'s letter No. 2007 /RS(G)/779/1 dt. 28.07.2008 88/RS(G)/779/14 Pt dt. 12.03.15	For contract valued up to Rs. 8 Lakhs	NIL	NIL	NIL	NIL
C 16.3	All other variations including minor relaxation in specification and drawing.	Rly. Bd.'s Letter No. 70-F(S)1/PW-7/1 dt.14.08.76 70-F(S)1/PW-7/1 dt. 06.03.76 Stores Code Para 439 (b)-S	Full Powers	Up to his Powers of purchase	Same as in Col.5	NIL	NIL
			<p><i>NOTE: i) Standard Conditions/ specification including drawing shall not be varied without approval of GM. ii) Financial Concurrence shall be obtained in respect of variation having financial implications. iii) Legal advice is to be taken if necessary.</i></p>				
C 17	<b>REVISION OF PURCHASE ORDERS (AMENDMENTS / MODIFICATIONS)</b>						
C 17.1	Re-fixation of delivery period	Rly. Bd Letter No. 2007/F/(S)1/PW7/1 dt.07.12.07 2007/RS(G)/779 /1 dt.04.04.08 2007/RS(G)/779 /1 dt 28.07.08	Full Powers	Up to his Powers of Purchase	Same as in Col. 5	Same as in Col. 5	Same as in Col. 5

## Central Organisation for Railway Electrification, Allahabad

ITEM	NATURE OF POWERS	AUTHORITY	COS	CMM	Dy.CMM	SMM/DMM	AMM
1	2	3	4	5	6	7	8

		2007/RS(G)/779/5 dt. 14.07.08	<i>Note: These Powers will be exercised subject to finance concurrence, in cases of order valued <b>above</b> Rs. 4 Lakhs in normal cases and Rs. 8 Lakhs for safety items.</i>				
C 17.2	Extension of Delivery period with or without imposition of penalties for failure to deliver stores within stipulated time.	Code para 132 (4)S,445-S Bd's letter no. 58/RS(G)/775 Dt.31.10.74 86/RS(G)/779/8 Dt.16.10.87 86/RS(G)/779/8 Dt.29.02.88 86/RS(G)/779/8 Dt.22.02.88 86/RS(G)/779/8 Dt.22.02.90	Full Power for contracts awarded under his own power and those awarded under powers of GM.	Full Power for contracts entered under his own power.	Same as in Col. 5	Same as in Col. 5	Same as in Col. 5
<p>NOTE:</p> <p>i) <i>Subject to Rly. Bd's observations vide letter Nos.</i>  a) 68/775/RS(G)/75 Dt. 4.5.60 b) 58(RS)/G/795 Dt.19.05.67</p> <p>ii) <i>while waiving penalty the reason for doing so must be fully recorded on the relevant files and the Stores Bills forwarded to FA&amp;CAO suitably endorsed.</i></p> <p>iii) <i>Financial Concurrence will be necessary for extension of delivery in case of Time Preference Order and /or where delay has caused /will cause loss or damage which can be quantified in terms of money.</i></p> <p>iv) <i>In respect of the purchase made under the GM/AGM's sanction, COS has powers of granting extension of delivery period provided the indenting Officer certifies that no loss on account of late delivery would be sustained. He has power to impose or waive penalties also.</i>  <b><u>Concurrence of the FA&amp;CAO will be necessary only for cases of waiver of penalty.</u></b></p> <p>v) <i>In case supply is delayed and lower rates have been received /accepted in some other tender of same item, the Delivery Period should be extended revising the rates on lower side as received in subsequent tender <b>with finance concurrence</b> and approval of authority who had accepted the contract. In contracts approved by GM, the extension with reduced rates will be granted by COS, LD will not be applicable for the extended period at reduced rate. However, any subsequent extension will be given as per normal terms and conditions of levying LD etc.</i></p>							

## Central Organisation for Railway Electrification, Allahabad

ITEM	NATURE OF POWERS	AUTHORITY	COS	CMM	Dy.CMM	SMM/DMM	AMM
1	2	3	4	5	6	7	8
C 17.3	Acceptance of stores despatched/ receipt after the expiry of DP by the depot officer / consignee /Inspecting officer /DDO  a) Orders Valued upto Rs. 5 Lakhs  b) Order valued between Rs. 5 Lakhs to Rs. 8 Lakhs	Rly.Bd's Letter No. 73/RS(G)/779/59 dt.27.02.80 2007 /RS(G)/779/1dt. 28.07.08 88/RS(G)/779/14 Pt dt. 12.03.15	---	---	Up to 6 months	Up to 6 months	Up to 6 months
			---	---	Upto 21 days provided the initial D.P does not exceed 6 months	Upto 21 days provided the initial D.P does not exceed 6 months	Upto 21 days provided the initial D.P does not exceed 6 months
<p><i>Note: i) They will not be allowed to extend DP against - a) Time preference contract. b) Contract for stores subject to severe market fluctuation and c) Contracts which include pre estimated damages. d) The P.O. should specifically restrict Powers in such cases by suitable restrictions.</i></p> <p><i>ii) The conditions under note are applicable for both items (a) &amp; (b) iii) Officers of user department can also exercise these powers. iv) For all other order valued over Rs 8 Lakhs, prior extension of DP, from the purchase office will be necessary.</i></p>							
C 17.4	Acceptance of excess or short supply by depot officers /consignee without formal amendment to the contract	Rly.Bd's Letter No. 2007 /RS(G)/779/1 dt. 28.07.08 88/RS(G)/779/14 Pt dt. 12.03.15	<p><i>NOTE: Depot officers/ Consignees are authorised to accept excess/short supplies against orders placed by the COS to the extent of 5% or <b>Rs. 5 Lakhs</b> whichever is less, subject to total value of receipt not exceeding normal Powers of COS. Officers of user department can also exercise these powers.</i></p>				
C 17.5	To vary the quantity (+/-) of any item of contract, provided the value of contract does not exceed the Powers of the authority that approved the original contract.	Rly. Bd.'s Letter No. 80/RS(G)/779/22 dt. 21.12.59 80/RS(G)/779/22 dt. 16.06.80 98/RS(G)/779/10(CS)(3/03) dt. 25.2.2003 2007/RS(G)/779/5 dt. 14.07.08	Up to 30% within his powers of purchase	Same as in Col.4	Same as in Col.4	Same as in Col.4	Same as in Col.4



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ITEM	NATURE OF POWERS	AUTHORITY	COS	CMM	Dy.CMM	SMM/DMM	AMM	
1	2	3	4	5	6	7	8	
		99/RS(G)/799/5 dt.12.03.10 99/RS(G)/799/5 dt.20.05.10 Stores Code Para 441 –S	<i>NOTE: Finance concurrence is required for operation of +30% option clause.</i>					
C 17.6	Change in Consignee where no financial implications are involved.	-	Full Power	Full Power in respect of all contract entered upto his own powers	Same as in Col.5	Same as in Col.5	Same as in Col.5	
C 17.7	Redistribution of Qty. between existing Consignees in a PO/SO.	-	Full Power	Full Power in respect of all contracts entered upto his own powers of acceptance	Same as in Col. 5	Same as in Col.5	Same as in Col. 5	
<i>Note :- Finance concurrence not required, however vetting of modification advice required.</i>								
C 18	<b>CANCELLATION OF CONTRACT</b>							
C 18.1	Cancellation of contract at firm risk & cost as per clause 702 (b) of IRS conditions of contract	Para 132 – S ( Item 5) Rly Bd's letter no. 2008/RS(G)/779/9 Dt. 06/02/2009	Full Power	Full Power within his Power of Purchase	Same as in Col.5	Same as in Col.5	Same as in Col.5	
<i>NOTE: COS will have full powers for cancellation of orders placed by the COS under his own Power of Purchase or against annual contract/RgC(s) sanctioned by the GM. .</i>								
C 18.2	Cancellation of contract with recovery of any loss or damages which railway may sustain by reasons of such failure on the part of contractor or purchase else where with general damage (when risk & cost is not possible)		Full Power within his Power of Purchase	Same as in Col.4	Same as in Col.4	Same as in Col.4	Same as in Col.4	
<i>NOTE: i) Finance concurrence will be required to determine the quantum of loss /damage and recovery. (ii) COS will have full powers for cancellation of orders placed by the COS under his own Power of purchase or against annual contract/RgC(s) sanctioned by the GM.</i>								

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ITEM	NATURE OF POWERS	AUTHORITY	COS	CMM	Dy.CMM	SMM/DMM	AMM
1	2	3	4	5	6	7	8
C 18.3	Cancellation of contract without financial repercussions on either side (Cases which are not covered under C 18.1 & C18.2)	Para 132 –S (Item 5)	Upto his Powers of Purchase	Same as in Col.4	Same as in Col.4	Same as in Col.4	Same as in Col.4
NOTE: i) These Powers of cancellation will be exercised with finance concurrence only. (ii) COS will have full powers for cancellation of orders placed by the COS under his own Power of purchase or against annual contract/RgC(s) sanctioned by the GM.							
C 19	<b>WAIVER OF PENALTIES</b>						
C 19.1	To waive / write off of loss due to risk purchase general damage, LD .	Rly. Bd.'s letter No. 79/RS(G)/29 dt 03.01.78 79/RS(G)/29 dt 01.10.85 2007 /RS(G)/779/1 dt.28.07.08 88/RS(G)/779/14 Pt dt. 12.03.15	Up to Rs. 1.5 Lakh	Up to Rs. 75,000/-	Up to Rs. 40,000/-	NIL	NIL
NOTE: These powers should be exercised with utmost care only when all other modes of recoveries except through arbitration and legal action have been exhausted.							
C 20	<b>DISPOSAL OF SCRAP</b>						
C 20.1	Acceptance of recommendation of Survey committee to reclassify Stores in stock	Stores Code Para 2223 Amended by Rly. Bd's No. 2003/RS(G)/777/2 dt. 4.6.2004 2003/RS(G)/777/2 dt. 20.10.09 Stores Code Para 2310-S	Rs. 5 Lakhs per item	Rs. 3 Lakhs per item	Rs. 1 Lakhs per item	Rs. 25000/- per item	NIL
NOTE: For items valuing upto Rs. 5000/- per item, Survey Committee is not required. Item means total stock value of the item before reclassification & not Unit value.							
C 20.2	Disposal of scrap after Survey & approval of Competent Authority and to adjust the difference between Book value and Sale value	Stores Code Para 2224, 2320 G-6/1 Pt. VI dated 19.06.03  Stores Code Para 2224, 2312,2408 & 2411.	Rs. 3 Crores	Rs. 1 Crore	Rs. 15 Lakhs	NIL	NIL
	i) By Tender	Stores Code Para 132-S Item-9 Rly. Bd. Letter No. 2001/RS(S)/709/20 dt.24.09.02	Full Powers	Full Powers	Full Powers	NIL	NIL
	ii) By Auction						

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ITEM	NATURE OF POWERS	AUTHORITY	COS	CMM	Dy.CMM	SMM/DMM	AMM
1	2	3	4	5	6	7	8

		2007/RS(S)/709/12 dt.19.10.07	<i>NOTE: i) Reserve Price to be fixed after proper survey by Survey Committee and other stipulations of Para of Stores Code. Mentioned in Column 3 are to be observed. ii) For tenders value more than Rs. 1 Lakhs, Tender committee should be constituted as per Annexure D.</i>				
C 20.3	Sanctioning sale to other Railway/ Production Unit	Stores Code Para 2306,2328, 2329 (S)	Full Powers	Full Powers	Rs. 15 Lakhs	Rs. 1 Lakhs	NIL
			<i>NOTE: As per book rate or higher plus other charges as per Para 2306(S)</i>				
C 20.4	Refund of earnest money deposit to unsuccessful tenderers (Sale of scrap)	Rly. Bd. Letter No. 2001/RS(S)/709/20 dt.24.09.02	Full Powers	Full Powers	Rs. 15 Lakhs	Rs. 1 Lakhs	NIL
C 20.5	Refund of Security Deposit in Sale contracts on its satisfactory completion	Stores Code Para 2306,2328,2329(S)	Full Powers	Full Powers	Rs. 15 Lakhs	Rs. 1 Lakhs	NIL
C 20.6	To enforce or waive ground rent of plots occupied by stores awaiting removal (rejected stores) or sold materials	Stores Code Para 2424-S, 132-S Item-12 (As per SOP of WR)	Full Powers	Up to Rs. 1 Lakh in each case.	Upto Rs. 25000/- in each case.	Upto Rs. 5000/- in each case.	Upto Rs. 2,000/- in each case
			<i>NOTE: i) Finance Concurrence is not necessary in case where it is certified that no loss is suffered by Railway due to non vacation of Railway land. ii) Waiving of ground rent in respect of contract approved by General Manager will require his prior approval.</i>				

**Constitutions of Tender committee for purchase of stores**

**ANNEXURE “A”**

SN	Value Limit of Tender	Acceptance by	Members of Tender Committee		
			Stores Deptt.	Consumer Deptt.	Finance Deptt.
1	Above Rs. 15 Lakhs & up to Rs. 45 Lakhs	JAG	Sr. Scale	Sr. Scale	Jr. Scale
2	Above Rs. 45 Lakhs & up to Rs. 1.5 Crore	SAG	JAG	JAG	Sr.Scale
3	Above Rs. 1.5 Crore & up to Rs. 3 Crores	SAG	JAG	JAG	JAG
4	Above Rs. 3Crores & up to Rs. 20 Crores	SAG (co- ord)	SAG	SAG	SAG
5	Above Rs. 20 Crores & up to Rs. 40 Crores	AGM*	SAG (co- ord)	SAG (co- ord)	SAG
6	Above Rs. 40 Crores	GM	SAG (co- ord)	SAG (co- ord)	SAG(co- ord)

\* In units where there is no AGM, the accepting authority will be GM against item No 5. Ref: Rly Bd letter No. 2007/F(S)/PW7/1 dated 07.12.2007.

1. Where there is only one SAG Officer in Stores Deptt., Stores member will be a JAG officer for tender up to Rs. 12 Crores .
2. Where there is only one SAG Officer in User Deptt, Technical member will be a JAG officer for tender up to Rs. 12 Crores
3. Where there is only one SAG Officer in Accounts Deptt., Finance member will be a JAG officer for tender up to Rs. 12 Crores
4. Above value includes all type of Taxes such as Excise Tax and all statutory levies etc. (Authority Railway Bd’s Letter No. F(X)II-2004/PW/7 dated 14.09.2004. Total value of a tender will be the criterion to decide the competent authority for acceptance where purchase proposal against the tender are put up in parts.

**Constitutions of Tender committee for printing work**

**ANNEXURE “B”**

SN	Value Limit of Tender	Acceptance by	Members of Tender Committee		
			Stores Deptt.	Consumer Deptt.	Finance Deptt.
1	Above Rs. 1 Lakh & up to Rs.3 Lakhs	CMM	JAG	JAG	Sr. Scale
2	Above Rs. 3 Lakhs & up to Rs. 5 Lakhs	COS	SAG	SAG	JAG
3	Above Rs. 5 Lakhs	Tender committee will be constituted as and when required			

**Constitution of tender committee for transportation contracts**

**ANNEXURE “C”**

SN	Value Limit	Acceptance by	Members of Tender Committee		
			Stores Deptt.	Executive deptt.	Finance Deptt.
1	Up to Rs. 2 Lakhs	SAG	Jr. Scale	---	Jr. Scale
2	Rs. 2 Lakhs to Rs. 5 Lakhs	SAG	Sr. Scale	---	Jr. Scale
3	Rs. 5 Lakhs to Rs.10 Lakhs	SAG	Sr. Scale	Sr. Scale	Sr. Scale
4	Rs. 10 Lakhs to Rs.25 Lakhs	SAG	JAG	JAG	Sr. Scale
5	Rs. 25 Lakhs to Rs.40 Lakhs	SAG	JAG	JAG	JAG
5	Rs. 40 Lakhs to Rs.1 Crore	SAG (Co-ord)	SAG	SAG	JAG
6	Rs. 1 Crore to Rs. 3 Crores	SAG (Co-ord)	SAG	SAG	SAG

**Constitution of tender committee for disposal of Scrap**

**ANNEXURE “D”**

SN	Value Limit	Acceptance by	Members of Tender Committee		
			Stores Deptt.	Consuming Deptt.	Finance
1	Up to Rs.15 Lakhs	JAG	Sr. Scale	Sr. Scale	Jr. Scale
2	Above Rs. 15 Lakhs to Rs.50 Lakhs	SAG	JAG	JAG	Sr.Scale
3	Above Rs. 50 Lakhs to Rs.1 Crores	SAG	JAG	JAG	JAG
4	Above Rs. 1 Crores to Rs.3 Crores	PHOD/CHOD	SAG	SAG	SAG
5	Above Rs. 3 Crores	GM	PHOD/CHOD	PHOD/CHOD	PHOD/CHOD

Note: In absence of guidelines from Board the above financial limit for constituting tender committee and acceptance of tender for sale are being implemented provisionally.

Record of Correction Slip

Serial No. of Correction Slip	Date of Issue	Part and Item No.	Details of Correction