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**GOVERNMENT OF INDIA
MINISTRY OF RAILWAYS
RAILWAY BOARD**

NO. 2017/Trans/01/Policy/Pt-S

Dated: 03.10.2018

The General Manager, All Indian Railways/PUs, NF(Con), CORE
The DG/RDSO/Lucknow, DG/NAIR/Vadodara
CAOs, DMW/Patiala, WPO/Patna, COFMOW/NDLS, RWP/Bela, CAO/IROAF

Sub: Power of Purchase through GeM to Field Officers of the User Departments.
Ref: Railway Board's letter no. 2017/Trans/01/Policy dated 18.10.2017.

With reference to Railway Board's letter mentioned above for Procurement through GeM by user departments, Board (FC & CRB) have approved the following delegations of power:

1. Officers of HQ, authorized by respective PHODs/CHODs of the user departments are permitted to buy goods (Non Stock Items) available on GeM, by placing direct on-line order upto Rs 25000/- in each case. This may be subject to an annual ceiling of Rs 10 lakh (Rupees ten lakh) per user department.
2. Branch Officers of field units (Divisions and Workshops) are permitted to buy goods (Non Stock Items) available on GeM, by placing direct on-line order upto Rs 25000/- in each case. This is subject to annual ceiling of Rs 1 lakh (Rupees one lakh) per Branch Officer.
3. The Concerned Officer will have to certify as:
"I,.....am personally satisfied that these goods purchased are of the requisite quality and specifications and have been purchased from a reliable supplier at reasonable cost."
4. The Concerned Officer will ensure and certify availability of funds.
5. A demand for goods shall not be divided into small quantities to make piecemeal purchases to avoid procurement through L-1 buying/bidding/reverse auction on GeM or the necessity of obtaining sanction of higher authorities required with the reference to the estimated value of the total demand.

This issues with the concurrence of Associate Finance of Transformation Cell of Railway Board, and supersedes instructions Contained in Para 12 (Procurement through GeM by user departments) of the above referred letter.

Kindly acknowledge the receipt and ensure compliance.

822
03.10.18
(Umesh Balonda)
Executive Director/S&T
Transformation Cell

NO. 2017/Trans/01/Policy/Pt-S

Dated: 03.10.2018

1. PFAs, All Indian Railways & Production Units
2. The ADAI (Railways), New Delhi
3. The Director of Audit, All Indian Railways

Sanjeeb Kumar
(Sanjeeb Kumar)
Executive Director Accounts
Transformation Cell

Copy: As per list attached.