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Headquarters Office
Central Organisation for Railway Electrification
1-Nawab Yusuf Road, Civil Lines,
Allahabad-211001

No. ELCORE/MP/Steel/Policy/Pt.II

Date 14.02.2011

Chief Project Manager,
Railway Electrification,
Ambala, Bhubaneswar, Chennai, Gorakhpur, Kota,
Hajipur, Lucknow, New Jaipaiguri & Secunderabad.

Sub: Diversion of Materials required for Electrical works from Projects- reiteration of the guidelines.

Ref: This office letter of even no. Dtd 13.10.04 (Copy enclosed for ready ref.)

During the investigation of a preventive check, by the CORE/Vigilance team, in one of the RE- projects, it was noticed that the approval of only CPM was taken for diversion of material to Zonal Railways, although instructions for diversion of material only on diversion order from CORE, issued with the approval of CEE/CORE, irrespective of the value of stores, already exists (ref above).

In that particular case, material verified issue notes were also not received from concemed Zonal Railways even after lapse of a long period; therefore debits were also not realized on Zonal Railways. This indiscretion & slackness at project level may not only increase electrification cost but may also become a medium for material misappropriation.

In order to ensure that such lapses do not re-occur in future, it is requested that all the Officers & Supervisors of the Project to be informed about following aspects of diversion of material:-

A. Diversion of material to Zonal Railways

1. No one should hand-over any material to Zonal Railways without proper diversion order from CORE/Allahabad, issued with the approval of CEE/CORE.
2. The diverted material should be handed over to the authorized representative of Railway on proper issue note only.
3. Necessary debit should be timely raised in accordance with the Stores Code & Finance Code.

B. Diversion of material to Other Railway electrification project

1. No one should hand-over any material to other railway electrification projects without proper diversion order from CORE/Allahabad, issued with the approval of CEE/CORE.
2. While diverting the material, procedure for re-concilation and accountal to be completed expeditiously.

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C. Diversion of material to other group within a Railway electrification project

1. No one should hand-over any material to other group within a Railway electrification project without proper diversion order from project office, issued with the approval of CPM of project.
2. While diverting the material, procedure for re-concilation and accountal to be completed expeditiously.

CEE has further desired that a complete accountal of past three years may be given, for all the diverted material, within one month of issue of this letter.

Kindly send the acknowledgement collected from the executive/ official of field units, of these guidelines, for onward submission to Vigilance.

Kindly treat it as **most urgent**.

(पुष्पेश रमण त्रिपाठी)
उप मुख्य विद्युत अभियन्ता(एम0पी0)
कृते मुख्य विद्युत अभियन्ता
कोर /इलाहाबाद

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